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# HUMAN RESOURCES INTAKE SHEET

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## Identification Data:

_____	_____	_____	
Last	First	FULL Middle NAME	
_____	_____	_____	
Goes by	Birth Date	Social Security Number	
_____		_____	_____
Street Address		City	State Zip
_____		_____	
Primary Phone		e-mail address	
_____			
Gender			

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Have you previously or are you currently contributing to TRS or ORP:

If yes, please indicate which one  TRS  ORP

Current contributor  Previous contributor

Have you previously been an employee at Grayson College:  Yes  No

Are you considered a retiree from Grayson College or another institution:  Yes  No

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## **If you are full or part time faculty, please complete the following:**

Hire Status:  Full Time  Part Time

Highest Earned Degree/Certificate:  Doctorate  Masters  Bachelors  Associate  Certificate

Major/Discipline: \_\_\_\_\_ Graduation Date: (MM/DD/YYYY) \_\_\_\_\_

Is this your first semester to teach at Grayson College:  Yes  No

## Voluntary Demographic Information:

Race (Please check all that apply)

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> Asian              | <input type="checkbox"/> American Indian or Alaskan Native   | <input type="checkbox"/> Black or African American |
| <input type="checkbox"/> Hispanic or Latino | <input type="checkbox"/> Native Hawaiian or Pacific Islander | <input type="checkbox"/> White                     |